



Other Documents

- Breakfast Club and Silkworms' Booking Form
- Pupil Premium Form
- Admissions Form and Privacy Notice

Contact Information

To stay up to date with information from school please visit our Silkmore Primary Academy, Reach 2 Facebook Page and Twitter Page.



Find more information on our website www.silkmoreacademy.co.uk

A member of the school team is always happy to help you. Miss Mills, Office Manager or Miss Wilson, Admin Assistant look forward to hearing from you. You can contact us via the number or email below.

If you require any information that is related to Special Educational Needs, please contact our SENCo - Mrs Addison on the school number.

Contact Us

Silkmore Primary Academy
Exeter Street
Stafford
ST17 4EG

Phone: 01785 333930

Email: office@silkmoreacademy.co.uk

Part of REAch2 Academy Trust
Henhurst Ridge
Burton Upon Trent,
DE13 9SZ



SILKMORE PRIMARY ACADEMY



NEW PARENT INFORMATION PACK



Attendance

School attendance is vital for pupil's development physically, emotionally and socially. It is important that your child attends every day and on time.

We reward positive attendance in a variety of ways across the school year.

Children should only be kept at home if they have a serious illness or injury. If this is the case, parents must call the school by 9.05am. If a child has a minor illness e.g. mild headache, stomach aches etc. parents should inform the school and still bring them to school. If they do not feel any better, school will contact parents straight away to collect them. It is also worth noting that we can administer medication for children with your permission. Consent forms can be obtained from the school office. If pupils' have a dental, clinic or hospital appointment, parents should let the school know. Pupils' should be brought child back to school after appointments. Pupils should miss as little time as possible—every learning opportunity matters!

The school will implement strategies in order to improve attendance for any child who's absence is falling below 96%, who has a pattern of erratic attendance, or persistent lateness. Our full policy can be found on the school website.

We look forward to working in collaboration with you in order to ensure your child is present in school.

Governors

School governors are volunteers who help to run the school, called the 'governing body'. Governors are involved in the strategic decisions of the school; for example, running buildings and budgets, ensuring health and safety measures are in place, supporting staff and setting standards of school discipline. They also contribute to the school's long-term goals. They support the Head Teacher and make sure the school is always heading in the right direction.

Graham Cole is our Chair of Governors

graham.cole@silkmoreacademy.co.uk

Parent Governor

Are you interested in becoming a parent governor? If you would like more information about what the role involves then please contact Graham Cole or the school office. We look forward to hearing from you!



Parents, Teachers and Friends Association (PTFA)

PTFA is a friendly group of parents, teachers and volunteers.

Over the past few years they have held many fun events to help raise extra funds for school including Summer and Christmas Fetes, school discos and Easter bingo.

The money raised has contributed towards school trips, breakfast for Year 6's SATs week, PTFA are always on the look out for new members and help so please come to one of their meetings to find out more. Please find out more from the school office.



WELCOME TO SILKMORE PRIMARY ACADEMY

A message from the Head Teacher.....

Welcome to our fantastic school, Silkmore Primary Academy. We are a one form entry school that welcomes children from age 2 in Nursery right through to Year 6.

We like to think of Silkmore as a family that embraces everyone in its community, from pupils and staff to governors, parents and carers. As a school, we live and breathe our school motto: **'Aim High, Achieve Together'**. This message underpins everything that we do, be that in the classroom, on the sports field or in the wider school community.

Our bespoke, creative 'mini-mission' curriculum enriches children's learning experiences and ensures that a love of learning is fostered in every child, in every classroom, every day. It is delivered through a wealth of relevant, real-life problem-solving opportunities where connections are made between subjects.

Our lively curriculum is designed to be varied and engaging and as a result, children are absorbed in their learning, actively seeking ways to overcome any obstacles that they meet.

Silkmore pupils are resilient: they relish a challenge and use mistakes as further opportunities to learn. They are encouraged to become independent, autonomous and confident learners who direct their own learning and who take every opportunity to 'Aim High'.

Every member of the Silkmore team believes passionately in the importance of learning in a caring and nurturing environment so that all children develop and achieve their best as valued members of the Silkmore family. We strive to ensure that every child fulfils their potential in all areas of school life and look forward to welcoming you into our happy school.

Mrs J.Connelly
Head Teacher



**We are proud to say
we are an
OUTSTANDING School.**



About Our School

'Aim high, achieve together'

At Silkmore Primary Academy it is our aim that all children achieve the following before they move on to the next stage in their educational journey.

All children will:

- be competent and confident in their self
- act with integrity and spirit
- be ready to take responsibility; to support and nurture others
- be fascinated by the natural world
- recognise human achievements and failings
- enjoy the creative, sporting, cultural and innovative
- appreciate cultures, sensitivities and orientations
- be qualified to take on the next stage of their learning
- be fuelled with a desire to learn



At Silkmore Primary Academy, we aim to be a thriving school community that provides first class learning and enrichment opportunities for all: to nurture confident, happy and independent children who aim high to attain personal and academic goals and who are equipped with lifelong skills for successful futures.

Enriched Experiences and Opportunities for all at Silkmore

Providing enriched experiences for all of the children is at the heart of our curriculum.

A child leaves with a full passport of enriched opportunities, including watching a show in London, paddling in the sea, climbing a mountain, singing around a campfire, skiing and playing in the snow and the opportunity of visiting an abroad country.

We ensure that our children attend a variety of trips, at least three a year. These trips range from visiting Chester Zoo, Residential to Shugborough, Blue Planet Aquarium and Jodrell Bank, to name a few.



We ensure that children leave Silkmore as successful, thriving British Citizens. The British Values are embedded into the curriculum and cultural appreciation and diversity is celebrated across the school.

Nursery Provision



We are proud to offer our Nursery provision that starts from 2 years old. You can apply for our 'Outstanding' Nursery the term after your child turns 2 years old. Please pick up a form from the school office and enquire about funding available. We currently offer the Think 2 and 30 hour funding depending on your eligibility.

Behaviour

At Silkmore Primary Academy, we expect all children to be the best that they can be and to 'Aim High'.

Our Behaviour Policy clearly demonstrates how we nurture children and proactively work with our families at Silkmore. We promote a high standard of behaviour and have a positive ethos where all members of the school community school are valued as individuals, we believe in encouraging the development of self-esteem, respect for others and self-discipline.



Emphasis is placed on positive reinforcement of behaviour through praise in accordance with the Behaviour Values of 'Aim High'. Children's confidence and self-esteem are developed through encouragement, incentives and rewards, both verbal and written. Please read the full version of the Behaviour Policy on school's website.

School Dinners



Our school dinners are prepared and cooked on site using fresh ingredients. There is a wide selection of choices available. If you would like a menu please look on our website.

School dinners are charged at £2.30 daily. If you would like your child to have a school meal payment must be made a week in advance.



All children in Reception, Year 1 and Year 2 are eligible for Universal Infant Free School Meals (UIFSM) and will receive a school meal free of charge if requested.

Children eligible for Pupil Premium will also be eligible for a free school meal. Please complete the attached form if you think your are eligible.

Tuck

Tuck is served at break time. Tuck choice includes toast (30p), milk (25p), fruit (12p) and chocolate milk (60p).

Under 5's will be given free milk daily. If you are eligible for Pupil Premium not UIFSM your child will receive free milk. All children in Nursery, Reception and Key Stage 1 will receive fruit in the afternoon session.

Please order your child's morning tuck choice at least a week in advance and we require payment at this time.

Arbor Pay

Once your online account is set up you will be able to pay for dinner money, tuck, breakfast club, Silkworms, trips and nursery fees. We will send home your activation code for you to set up your account.

Pupil Premium

Pupil premium is additional funding given to school for extra support and to help close the attainment gap between disadvantaged and non disadvantaged pupils. Please read the information within the Pupil Premium statement on the website which gives details of our Pupil Premium Grant and how we allocate the funding. The Pupil Premium Grant is a sum of money that is allocated to school to ensure that all children have an equal chance to succeed. Your child may qualify for Pupil Premium. If you qualify your child will receive free school meals, free milk at break time, discounted school trips and classroom targeted interventions.

Please complete a Pupil Premium application form from the office if you think you are eligible to receive.

Wrap Around Care

We are very proud to offer an extensive provision offer to support all of our families.

Breakfast Club

Our breakfast club starts every day from 8am. The children will be provided with a selection of cereals, toast and fruit juices as well as a variety of fun activities. The cost of this is £2 a session.

Silkworms

Our After School Club, 'Silkworms', runs between 3.15-5.15pm and is £6 daily (or £3 for an hour between 3.15-4.15pm or 4.15-5.15pm) and £4.50 for additional siblings. Children will be provided with a light healthy snack, a drink and there are lots of fun activities for them to enjoy. The club is open for the whole school year.

Payment and Booking

For Breakfast Club and Silkworms we require bookings a week in advance for the purpose of staffing. Booking will only be accepted with payment and the booking form filled in (you can get the form from the school office). Places are limited so will be allocated on a first come first served basis. The full terms and conditions will be provided within the Extended Services Policy which is provided upon booking. You can read the full policy on the website.

After School Clubs

We provide a number of after school clubs each night **free of charge**. Clubs include: Science Club, Reading Club, Art Club, Coding Club, Music Club and different Sports Clubs to name a few. These are subject to change in terms of content.

A letter will be sent out for your child to choose the club they would like to attend and works on a first come first serve basis. Children have the chance to sign up to new clubs each term.



Emergency Contact Details

When you fill in your application pack you will fill in the emergency contacts and collection form details. If somebody other than who is on your list of who can collect your child please inform the school office and use the password you have chosen.

School Uniform

Our school uniform can be ordered and purchased from Crested School Wear at www.crestedschoolwear.co.uk or in town at Crested School Wear, Stafford, ST16 2AP.

All our school uniform has the Silkmore logo on and consists of:

- Purple sweatshirt or cardigan
- White polo shirt or white shirt
- Grey trousers or skirt
- Black school shoes

PE Kit consists of:

- White T-shirt/polo shirt
- Black shorts/leggings

In winter children may need warmer clothing (tracksuit).

Pupils also have the chance to go swimming and so will need a swimming costume, trunks and swimming hat.

Please can you make sure that all children have the correct school shoes and not trainers. Please ensure all school uniform and PE kit are clearly named. We pride ourselves on looking presentable at school at all times.



Home – School Communication

Pupils are greeted each morning at external doors by staff members and messages can be passed on to relevant teachers. Teachers will be available to discuss anything with you on the school playground from 3:15pm-3:30pm. The Senior Leadership Team will also be available to discuss any concerns you may have. Please speak to the school office to arrange an appointment outside of these hours. Regular letters are sent via email, our school PIOTA app and uploaded onto the school website. You can also keep updated with any news on our Facebook and Twitter page. We send a half termly magazine home with the latest news from school and hold regular coffee mornings.

Marvellous Me

Marvellous Me is a simple and effective online tool which we use to help teachers and parents work closer together to improve children's learning and life skills. Teachers post activities and award badges to individual pupils, groups or the whole class. Parents get instant notifications of their children's learning and achievements. Please ask your child's class teacher for your child's log in details.



Tapestry

Nursery and Reception use Tapestry, an online journal recording all the learning and fun of your child's early years education. Please talk to your class teacher for more information.

Special Mentions and Assemblies

We have weekly special mention assemblies to celebrate pupils' achievements at 3.00pm on a Friday. We celebrate:

- Star of the week
- Special mentions for two pupils from each class (Reception to Year 6)
- Attendance trophy is given out to the class with 100% for that week

